

FRAMEweb

PRIVACY IMPACT ASSESSMENT (PIA) SUMMARY

System Name: FRAMEweb

Managing Office: E3/W

Date PIA Completed: April 18, 2012

OVERVIEW

FRAMEweb is a community of practice (CoP) operated by the Capitalizing Knowledge Connecting Communities project, funded by USAID. The platform is designed to provide a web-based communication forum to discuss, collaborate, and exchange ideas and practices on a wide range of topics relating to natural resource management, which are crucial to USAID's mission.

One objectives of FRAMEweb is to link natural resource management practitioners from around the world in discussions on topics such as extractive industries, community-based natural resource management, climate change, water resources, etc. FRAMEweb also provides a platform for partner sites to host their own FRAMEweb related pages such as the African Biodiversity Collaborative Group (funded by USAID) and the US Forest Service International Program.

AUTHORITY FOR COLLECTION OF PERSONALLY IDENTIFIABLE INFORMATION (PII)

Privacy Act of 1974, as amended, 552a U.S.C. Sections (c), (e), (f), and (p).

INFORMATION COLLECTION (WHAT)

The FRAMEweb website business card functionality accommodates the voluntary provisioning of specific types of information by the community of approved and verified forum users. The information voluntarily provided for the user account (name, personal e-mail address or work e-mail address, institutional affiliation, and interest/expertise) will comprise the basic business card information associated with the user. The user account profile can also accommodate the following user information, voluntarily supplied: photograph, professional biography, country, and languages spoken.

INFORMATION COLLECTION (WHY)

The business card functionality of FRAMEweb permits a user to voluntarily provide PII that the user has determined to make available to other FRAMEweb users.

AGENCY INTENDED USE

The business card functionality/account profile will be used to voluntarily exchange information between the individuals who participate as forum members on the FRAMEweb website. This voluntary exchange facilitates the transfer of information relevant to their professional status as subject matter experts on natural resource management within the forum membership.

INFORMATION SHARING

Users can provide their voluntarily furnished PII for their business cards, but USAID is not requiring the submission or use of the PII. USAID and its institutional contractor staff, who are responsible for the FRAMEweb site, steward the information, and limit its uses to within the business card/account profile functionality. For example, e-mail addresses will not be made public, but users will see a name with a hyperlink so that they may contact one another without obtaining the email address directly.

The information provided will only be shared between the forum members, and only as follows: to facilitate communications within the forum, to facilitate external communications, and to assert status as a subject matter expert within the forum. The information can be shared as people "favorite" each other, it can be attached to content added such as documents or questions (like e-mail signatures), or it can be looked up in an address book and community membership rosters (subsets of the forum that are specific to a type of natural resource management activity of theme). Certain information elements (such as a user's name) will be visible in the recent posts function on the home page, and the forum messages and content will be content-searchable on the information contained within (text search).

NOTICE OF OPPORTUNITIES FOR CONSENT

Participation in FRAMEweb is voluntary and individuals may choose the information they wish to provide in their profile. The only information required is their username, a password (which only they will ever see), an e-mail address (which is hidden from other users), and a brief description of their interests in natural resource management. Individuals may at any time request to unsubscribe from participation in the forum through the system administrator and have their account disabled.

INFORMATION SECURITY

Access to data, including PII, maintained in FRAMEweb, is controlled through the use of role-based privileges within the system. Some communities may choose to restrict the access to specific members (i.e., USAID staff) and only those pre-approved will have access to the content or membership list.

SYSTEM OF RECORDS NOTICE (SORN)

USAID-28, USAID Personnel Locator System (to include Emergency Notification System, Telework, and Newsletters) (77 FR 64095, October 18, 2012)