



Request for Approval to Use OFDA Funds for Long Lasting Insecticide Treated Nets (LLINs)¹

***[Instructions: Copy text below, edit as instructed within the template, and
submit request on your organization's letterhead]***

Ref.: Name of NGO making request for approval to purchase, distribute, use, transport, store, manage and/or dispose Long Lasting Insecticidal Treated Nets (LLINs) for [PROJECT/PROGRAM TITLE] in [COUNTRY(IES)] .

Dear [USAID/OFDA POINT OF CONTACT]:

[ORGANIZATION] requests approval to use OFDA funds to purchase, use, transport, distribute, store, manage and/or dispose of [NUMBER of LLINs] [LLIN NAME BRAND] for our program/project [PROJECT/PROGRAM TITLE] in [COUNTRY(IES)] .The total amount requested from OFDA for the purchase, transportation, storage, handling, distribution, and/or disposal of LLINs shall be [AMOUNT IN US DOLLARS].

Activity Description

Provide a short concise paragraph on the background of the situation or the problem partner intends to respond to using LLINs, and the expected outcomes of the proposed intervention.

LLIN supplier/source information

In this paragraph, provide the supplier's name, phone number(s), street/ mailing addresses and the reason for selecting this supplier (e.g., prior experiences, dependability, good stewardship, availability of the proposed LLINs in sufficient quantities for rapid deployment, competitive price/cost savings, suitability and acceptability of the LLINs to local conditions, etc.). This requirement applies regardless of whether the LLINs are being sourced with OFDA funding or are received gift-in-kind.

Unavailability of the LLINs in the USA

In this paragraph, provide confirmation that your organization has sufficiently researched and concluded that the proposed LLINs are not manufactured or available in the USA in sufficient quantities for rapid procurement and deployment to the target localities where the project will be implemented. If the LLINs are available in the USA and can be procured and deployed rapidly, then partners will be required to procure them from the US sources regardless of price differences.

Manufacturer's information:

In this paragraph, provide confirmation that: the proposed LLINs are manufactured by one or more of U.N. World Health Organization (WHO)-approved manufacturers, the pesticide(s) incorporated in the LLINs is (are) recommended by WHO, approved by host-country authorities

¹ This template can be downloaded on the [Partner Resources page](#), under Health: [LLIN Request Template](#).

and preferably registered by the U.S. Environmental Protection Agency (USEPA) for the same or similar use.

Mitigation requirements

Describe in detail your mitigation procedures to address each and every requirement listed below. *For further detail, refer to [LLIN Global Programmatic Initial Environmental Examination \(P-IEE\)](#). You are also required to adhere to applicable procedures stipulated in USAID Environmental Regulations codified in [22 CFR 216](#).*

You must include your mitigation procedures in the proposal narrative under the Technical Description section.

1. **Procurement:** You can only procure, transport, distribute, use and/or manage one or more LLIN brands that have received recommendations from USAID as well as WHO. **Note:** *Currently, eleven (11) LLIN brands have received interim or full recommendations from WHO, but only the following 8 (eight) brands that have received both USAID and WHO recommendations and can be supported with OFDA funds.*

Brand name	Manufacturer	Cost in USD Unit	Cost in USD Total
Dawa Plus® 2.0	Tana Netting		
DuraNet®LN	Clarke Mosquito Control, Shobikaa Impex Private Ltd		
Interceptor®	BASF		
LifeNet®	Bayer		
Olyset®	Sumitomo Chemical		
Olyset Plus®	Sumitomo Chemical		
PermaNet 2®	Vestergaard Frandsen		
PermaNet 3®	Vestergaard Frandsen		

2. **Training and Communications:** Training is a critical part of LLIN activities. You must provide training on the proper use, handling, storage, management and disposal of the LLINs to all beneficiaries, including those who handle, transport, distribute and/or dispose the nets before giving them out to the beneficiaries. The aim of the training should be to increase the likelihood for nets to be effective over their proscribed life as well as to ensure safety of the beneficiaries and their assets as well as the surrounding environment. Training must include the following components.
 - a. **Use:** Printed insert materials will be distributed to all beneficiaries receiving LLINs. These materials will contain the basic instructions for the safe and effective use of the LLINs in the simplest language and include pictorial representation to address different languages and literacy/numeracy competencies. Please identify the source(s) of the printed insert materials, e.g., manufacturer, UN/WHO, host-government, NGO, etc..
 - b. **Handling and Washing:** Training must address how to determine the useful life of the LLIN, and frequency and mode of washing to avoid or minimize formation of holes. Training must be based upon manufacturers' instructions and applicable UN/WHO and host-government procedures and must emphasize that the nets be washed inland, away from grazing land and biologically sensitive ecosystems (e.g., rivers, lakes, marshes, etc.) to reduce risk of pesticide contamination.

- c. **Re-Use:** Safe alternatives for re-use of LLINs at end-of-life might include non-food packaging, ropes, non-food storage, window screening, fencing, and even continued use as a bed net until they stop serving as a physical barrier against mosquitoes or a new LLIN is available.
 - d. **Disposal:** Experience demonstrates that at the end of the LLIN's useful life, community members will use nets in manners that are not recommended (e.g., fishing/seine nets, bridal garments, infant swaddling). Please include information on the disposal procedures for LLINs that have reached the end of their useful life. Preferred disposal is plastic recycling, safe incineration or sending them to a collection center if available. Locally existing options must also be assessed for the safe and proper disposal of LLINs and packaging materials.
3. **Monitoring of Effectiveness of Use:** *Describe how you will implement an ongoing monitoring program over the life of the program to ensure proper and safe handling, use and management of the LLINs by the beneficiaries.*
 4. **Insecticide Resistance:** *Describe how you will reach out to relevant Ministry(ies) of Health and/or UN entities (clusters) to participate in pesticide resistance monitoring at the country and/or regional level.*
 5. **Adherence to Host-country Environmental Regulations:** *Explain how you will adhere to applicable host-country environmental regulations and policies during the implementation of the proposed LLIN interventions. .*

Thank you for your consideration,
[INSERT NAME AND TITLE]