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| **Food for Peace Budget Matrix for Development Programs, Version 2014** |
| This budget matrix is a supplemental tool for use in conjunction with FFPIB14-01. The matrix should be used as a guide in reviewing budgets for development programs. **However, this is only guidance; budgets may need to be re-aligned on a case-by-case basis. If discrepancies exist between the matrix and FFP policy or FFPIB, the policy or FFPIB takes precedence over this matrix.** |
| Within each funding column numbers 1, 2, 3 and 4 indicate order of preference for funding. A “1” indicates that an item or cost should be budgeted under that source of funding first. A “2,” “3” or “4” indicates that these columns should be considered for funding an item or cost, if funds are not available in “1”. Shaded cells indicate ineligibility for costs or items from this funding source. Monetization is abbreviated as MTZ.  |
|  | **ITSH** | **202(e)[[1]](#footnote-1)** | **202(e)[[2]](#footnote-2) and CDF** | **MTZ.****Proceeds** | **Cost Share** |
| **Administrative/Overhead Costs (directly allocable, allowable and reasonable)** |
| Field office rent and utilities (non-ITSH related) |  | 1 | 2 | 3 |  |
| Field office rent and utilities (ITSH related) | 1 | 2 | 3 | 4 |  |
| Field office communications, supplies and equipment (non-ITSH related) |  | 1 | 2 | 3 |  |
| Field office communications, supplies and equipment (ITSH related) | 1 | 2 | 3 | 4 |  |
| Travel (non-ITSH related), includes per diem |  | 1 | 2 | 3 |  |
| Travel (ITSH related), includes per diem | 1 | 2 | 3 | 4 |  |
| Vehicle purchase (non-ITSH related) |  | 1 | 2 | 3 | preferred |
| Vehicle purchase (ITSH related) | 1 | 2 | 3 | 4 | preferred |
| Vehicle lease (non-ITSH related) |  | 1 | 2 | 3 | preferred |
| Vehicle lease (ITSH related) | 1 | 2 | 3 | 4 | preferred |
| Vehicle fuel/maintenance (non-ITSH related) |  | 1 | 2 | 3 |  |
| Vehicle fuel/maintenance (ITSH related) | 1 | 2 | 3 | 4 |  |
| Miscellaneous administrative fees (banking, currency conversion, etc.) | 3 | 1 | 2 | 4 |  |
| Audit costs (non-ITSH related, e.g., OMB Circular A-122 audit) |  | 1 | 2 | 3 |  |
| **Personnel Costs** |
| Personnel/consultants (supervision, salaries, benefits, travel) directly related to Title II project (non-ITSH related) |  | 1 | 2 | 3 |  |
| Personnel/consultants (supervision, salaries, benefits, travel) directly related to Title II project (ITSH related) | 1 | 2 | 3 | 4 |  |
| Training related travel, consultants, and per diem (non-ITSH related) |  | 1 | 2 | 3 |  |
| Training related travel, consultants, and per diem (ITSH related) | 1 | 2 | 3 | 4 |  |
| Technical assistance (non-ITSH related) |  | 1 | 2 | 3 |  |
| Technical assistance (ITSH related) | 1 | 2 | 3 | 4 |  |
| Warehouse security personnel (non-ITSH related) |  | 1 | 2 | 3 |  |
| Warehouse security personnel (ITSH related) | 1 | 2 | 3 | 4 |  |
| **Internal Transportation and Distribution** |
| Clearing and handling (port clearance—excluding taxes, fees, duties—pest control, fumigation, commodity reconstitution) | 1 | 2 | 3 | 4 |  |
| Internal transportation from discharge port or designated port of entry to distribution sites, truck rental, rail or barge transportation, truck maintenance, truck fuel, truck drivers, and handling charges, stevedoring (if not covered in freight contract) | 1 | 2 | 3 | 4 |  |
| Facilities, supplies and equipment for food distribution and preparation | 1 | 2 | 3 | 4 |  |
| Distribution (materials for registration and commodity distribution, commodity handling, surveys, local marking and labeling) | 1 | 2 | 3 | 4 |  |
| Commodity fumigation, enhancement, fortification, rehabilitation, local processing, reconditioning, re-bagging, testing and sampling for quality control | 1 | 2 | 3 | 4 |  |
| Monitoring and evaluation costs of use and impact of Title II commodities (all programs) (ITSH related)  | 1 | 2 | 3 | 4 |  |
| Audit costs (ITSH related) | 1 |  | 2 | 3 |  |
| Branding and Marking (ITSH related) | 1 | 2 | 3 | 4 |  |
| **Storage** |
| Warehouse rent /lease, temporary storage construction for Title II commodities, storage space repairs, pallets (ITSH related) | 1 | 2 | 3 | 4 |  |
| Warehouse security (improvements to physical structure) (ITSH related) | 1 | 2 | 3 | 4 |  |
| **Programming** |
| Program materials, tools and equipment  |  | 2 | 1 | 3 |  |
| Scales and medical equipment for assessments/monitoring  |  | 2 | 1 | 3 |  |
| Water access or provision  |  | 2 | 1 | 3 |  |
| Public service messages, communication costs, publications, and branding and marking (non-ITSH related) |  | 1 | 2 | 3 |  |
| Locally purchased ready-to-use supplementary and therapeutic foods, small quantity lipid-based nutrient spread (LNS), micronutrient powders, or ORS (and ORS ingredients)  |  | 2 | 1 | 3 |  |
| Surveys and needs/nutritional assessments during LOA (non-ITSH related)  |  | 1 | 2 | 3 |  |
| Surveys and needs/nutritional assessments during LOA (ITSH related) | 1 | 2 | 3 | 4 |  |
| Monitoring and evaluation costs (non-ITSH related) |  | 1 | 2 | 3 |  |
| Commodity Insurance  |  |  |  |  | optional |
| Cash transfer and voucher activities |  |  | 1 |  |  |
| Local and regional procurement of commodities |  |  | 1 |  |  |

1. Includes administrative, management, and personnel expenses [↑](#footnote-ref-1)
2. Includes Section 202(e) funds used for development food security activities including vouchers, or local and regional purchase [↑](#footnote-ref-2)