

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO. 1. CONTRACT ID CODE PAGE 1 OF PAGES

2. AMENDMENT/MODIFICATION NO. 02	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY Executive Office USAID RDMA 63 Athenee Tower, 25th Floor Wireless Road Bangkok, Thailand 10330	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) All Offerors / Bidders	(X)	9A. AMENDMENT OF SOLICITATION NO. RFP 015/2016 (original attached)
		9B. DATED (SEE ITEM 11) May 24, 2016
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Extension of closing date

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

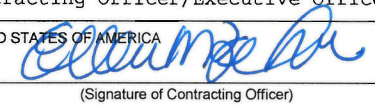
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to:

- extend the closing date for the submission of proposal from June 30, 2016 (5pm Bangkok Time) to July 15, 2016 (5pm Bangkok Time)

All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Ellen Zehr Contracting Officer/Executive Officer
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED 6/30/16

Attachment A

REQUEST FOR PROPOSAL

A. RFP no. and Date	015/2016, May 24, 2016
B. Subject:	Transportation Service (vehicles with drivers) for USAID/RDMA (1 year contract)
C. Issuing Office/Section:	USAID/RDMA, Executive Office Athenee Tower, 25th Floor 63 Wireless Road, Bangkok 10330, Thailand
D. Closing date for receipt of question:	June 10, 2016 -- (5pm, Bangkok Time)
Closing date for receipt of proposal:	June 17, 2016 -- (5pm, Bangkok Time)
E. Type of Award:	Fixed Price
F. Basis for Award:	Soliciting competition, evaluation of quotations or offers, award and documentation (FAR Part 13.106)

Description of Requirements

The United States Government, represented by the U.S. Agency for International Development (USAID), invites qualified companies/individuals to submit proposals to provide dedicated transportation services (vehicles with drivers) to perform day-to-day transportation services for mission personnel and to meet the ad-hoc needs for high level visits and for other purposes. This is to support the operation of USAID Regional Development Mission for Asia in Bangkok Thailand.

Under the guidance and supervision of the Executive Office, the company/individual will operate dedicated vehicles with drivers to provide transportation services to/from destinations within Thailand.

The company/individual will provide dedicated transportation services to include drivers, insurance, maintenance and administrative support. The company/individual will provide **two sedans** and **one passenger van** capable of transporting boxes and light cargo when/if seats are removed. The company/individual will provide dedicated transportation services to include all drivers, insurance, maintenance and administrative support. Vehicles should come with **Global Positioning System (GPS)** navigation system installed.

Question and proposal submissions under this Request for Proposal (RFP) shall be ONLY via email to spoomtong@usaid.gov by the date and time specified above. Your proposal must be accompanied by a copy of your business license, taxation registration and brief introduction letter about your company.

The award of a contract hereunder is subject to the availability of funds. Issuance of this RFP does not constitute an award or commitment on the part of the U.S. Government, nor does it commit the U.S. Government to pay for costs incurred in the preparation and submission of a proposal.

DESIGNATED OFFICE:

Executive Office
USAID/RDMA
Athenee Tower, 25th Floor
63 Wireless Road
Bangkok 10330, Thailand
Attn: Suwaphit Poomtong, Acquisition Specialist
E-mail: spoomtong@usaid.gov

Description of the scope of services

The carrier should provide transportation services to include all labor, material and administrative support consisting of the following:

Schedule maintenance Cost: The carrier shall keep the vehicles in good and safe operating condition and shall bear all costs associated in provision of fuel, security measures, lubrications and consumables items.

Insurance/Liability: The carrier shall provide third party liability insurance covering the operation of the vehicles for purposes of provision of transportation services and shall process any claims in accordance with the insurance procedures.

Drivers: the carrier shall supply qualified drivers with valid National Drivers Licenses for each vehicle and the drivers shall be employed under Thai Labor Protection Act of 1998. Regular (dedicated) drivers must pass USG security and health clearances.

Working days: Working days shall be from Monday to Friday.

Normal working hours shall be from 08:00 am to 05:00 pm or as otherwise indicated but generally 8 hours with one hour lunch.

Key responsibilities:

Perform day-to-day transportation to service mission personnel and VIPs visitors to and from various destinations within Thailand

Additional responsibilities include:

- Assist in pick up and delivery mails from/to embassy mailrooms on a daily basis
- Pay monthly water, electricity and television cable bill
- Deliver/Pick up confidential/important/sensitive documents between government department

Knowledge, skills and abilities:

- Ability to understand and follow oral and written instructions in English.
- Working knowledge of the rules and regulations involved in the safe and efficient operation of automotive equipment.
- Knowledge of basic automotive maintenance procedures

Please note the following:

- Drivers shall have the ability to communicate at all times while on the road via RDMA issued cell phones
- Drivers shall record details of passengers, their destination, mileage and expenses incurred during driving duties and have passenger sign log

- During the term of this contract, the carrier shall ensure that all vehicles are legally registered in accordance with the law and regulations of the Thai, and shall ensure that all mechanical and other certifications are valid
- The carrier shall notify RDMA focal person immediately in the event that a vehicle is damaged or not operational, and upon which the carrier is to then provide a suitable replacement vehicle, before the start of the next day's operations for the completion of the Transportation Services

Selection Criteria

A) Detailed Price Proposal (60%)

B) Past Performance (40%)

All interested parties must submit a detailed price proposal along with documentation that demonstrates previous successful completion of services described in this Request for Proposal; this could include letters of recommendations, appreciation or other evidence of vendor capability from previous customers.

The USAID Contracting Officer will select the successful contractor using a Best Value approach, considering price factors and past performance. The Contracting Officer, at the Government's discretion, may enter into negotiations with one or more offeror to discuss improvements in the proposal and cost deduction. Upon successful negotiation with the vendor, a purchase order will be issued, and a lump sum payment made upon acceptance of all deliverables and within 30 days of receipt of invoice.

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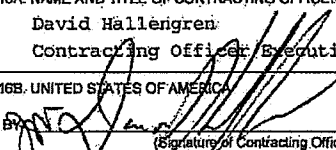
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15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER, (Type or print) David Hallengren Contracting Officer/ Executive Officer
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)
	16C. DATE SIGNED 6-17-2016