



USAID
FROM THE AMERICAN PEOPLE

Resources for Implementing Partners

6

Steps to select an audit firm for a USAID Recipient Contracted Audit (RCA)

1.

Complete the standard audit statement of work (SOW) provided by RFMO.



2.

Submit the SOW to USAID RFMO for Controller approval.



3.

Send the RFP to the list of USAID-approved audit firms with the SOW.



4.

Follow your organizational procurement policies to select the audit firm.



5.

Seek RFMO's approval for the audit firm and submit the audit agreement copy to RFMO.



6.

Proceed with the audit, starting with the entrance meeting.

