**GDA APS Applicant Checklist**

The Center for Transformational Partnerships at USAID’s Global Development LAB is providing this checklist in order to help applicants meet the requirements of the Global Development Alliance Annual Program Statement. Answering “yes” to each question below does not mean the alliance described in an applicant’s concept paper will warrant further development, nor does it guarantee the concept paper has effectively met the requirements of the GDA APS. However, if an applicant answers “no” to any of the questions below, it is highly likely the concept paper will not receive a favorable review. Applicants are advised to take the actions needed to be able to answer the questions “yes.”

* Did applicant research the program priorities and objectives for the USAID Mission, Bureau or Independent Office (Mission/B/IO) with which the applicant seeks to build an alliance? If so, did the applicant then contact that Mission/B/IO to discuss building an alliance?
* Did applicant work with the private sector to identify and define problems or challenges to be addressed?
* Did applicant collaborate with the private sector to understand the private sector’s interests, challenges, and capabilities as they relate to the identified problems and challenges?
* Did applicant engage the private sector partner(s):
  + In the development of prospective solutions to the problems?
  + In the determination of results to be achieved?
  + In the development of the alliance proposed in the concept paper?
* Did applicant connect the private sector partners to the USAID Mission/B/IO with which the applicant seeks to build an alliance? If so, were USAID and the private sector partners able to have discussions before the concept paper was submitted.
* Did applicant consult with the private sector partners regarding what emerged from those discussions?
* Did applicant clearly identify how the private sector collaboration will increase the reach, efficiency, effectiveness and sustainable impact of USAID’s development investments?
* Did applicant secure letters of support or commitment from the private sector partners that clearly indicate how the private sector partner will be involved in the proposed alliance and the contributions the private sector partner will make to the alliance?
* Did applicant work with the private sector to identify and mobilize private sector resource contributions that foster clear and measurable development results and impact? Does the value of private sector resource contributions (private sector leverage) at least equal and preferably exceed the amount of funding being requested from USAID?
* Does the proposed alliance advance USAID’s priorities and objectives in the country where the alliance will be implemented? Does the proposed alliance clearly satisfy the other review criteria set forth in the GDA APS?
* Did applicant complete the Concept Paper Template?

Questions regarding the GDA APS can be directed to the GDA APS Activity Manager at [gda@usaid.gov](mailto:gda@usaid.gov).