

# Criminal Law Enforcement Records System

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## PRIVACY IMPACT ASSESSMENT SUMMARY

**System Name:** Criminal Law Enforcement Records System

**Managing Office:** USAID Office of the Inspector General

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**SUMMARY:** The United States Agency for International Development (USAID) gives notice that it has conducted a Privacy Impact Assessment (PIA) for the Office of the Inspector General (OIG) Criminal Law Enforcement Records (CLERS) system.

### **What elements of PII are being collected?**

The OIG uses CLERS to collect name, address, Social Security numbers, date and place of birth, biometric records, financial records, criminal history records, and employment history records. CLERS also collects telephone numbers, certificates (birth, death, naturalization or marriage), legal documents, records or notes (divorce decrees, criminal records), device identifiers (pacemaker, hearing aids), foreign activities and/or interests, race and gender

### **Why is the PII being collected?**

The Office of the Inspector General uses CLERS to collect this information to assist investigators during an investigation.

### **What opportunities are provided to individuals to consent to the use of this information collection?**

No opportunities to consent are provided, as this information is collected during the course of an OIG investigation.

### **What is the Agency's intended use of the information?**

The Office of the Inspector General uses the information collected to support their investigative processes.

### **Who has access to the information?**

The Office of the Inspector General investigators, management and legal representatives access the information in the course of their duties. The information is not shared externally.

### **Information Security**

The CLERS system uses role-based access, and is restricted to staff members with an appropriate need to know. The system is stored within the USAID physical security perimeters and is subject to security scans to check for vulnerabilities. Additionally, the information stored in the database is encrypted.

### **Does this collection require a System of Record Notice?**

Yes. USAID-09, Criminal Law Enforcement Records.